



Bilgili Enerjiye Dönüştüren Üniversite

BATMAN UNIVERSITY

Foreign Student Orientation Guideline

Student Affairs Department



www.batman.edu.tr



Bilgiyi Enerjiye Dönüştüren Üniversite

MISSION

In line with technological possibilities; to increase our service quality, to provide fast and equal service, to provide guidance on legislation, to carry out all kinds of communication duties in terms of education and training with the Faculties, Schools, Vocational Schools and Institutes affiliated to our University.

VISION

In order to make our university a distinguished one in terms of service quality, to respond fully to the needs of the time by using resources effectively and efficiently with modern, scientific thinking, keeping up with technology, open to change within specialised staff.



ACADEMIC UNITS

Faculties

- Faculty of Dentistry
- Faculty of Science and Letters
- Faculty of Fine Arts
- Faculty of Economics and Administrative Sciences
- Faculty of Islamic Sciences
- Faculty of Engineering and Architecture
- Faculty of Health Sciences
- Faculty of Technology
- Faculty of Tourism





Bilgiyi Enerjiye Dönüştüren Üniversite

SCHOOLS

School of Physical Education and Sports
School of Foreign Languages

VOCATIONAL SCHOOLS

Beşiri Organised Industrial Zone Vocational School

Hasankeyf Vocational School

Kozluk Vocational School

Vocational School of Health Services

Sason Vocational School

Vocational School of Social Sciences

Vocational School of Technical Sciences



Academic Calendar

In our university, all education and training activities including the work and procedures of these activities are implemented within the framework of the academic calendar. Course registration, the end of the courses, the start and end dates of the end of the semester exams etc. are determined by the academic calendar..

You can access the academic calendar from the link <https://batman.edu.tr/akademik-takvim>.



ACADEMIC ADVISOR

- An academic advisor is appointed by the Dean's Office / Directorate upon the recommendation of the head of the department to guide students in course registration, registration renewal and other student-related procedures and graduation procedures after enrolling at the university.
- You can access information about your academic advisor by logging into the student information system (OBS). Your academic advisor is the first person you should contact for all kinds of problems related to both academic issues and school life. You can meet face-to-face with your advisor during the designated counselling hours or share your questions and problems through other communication channels.



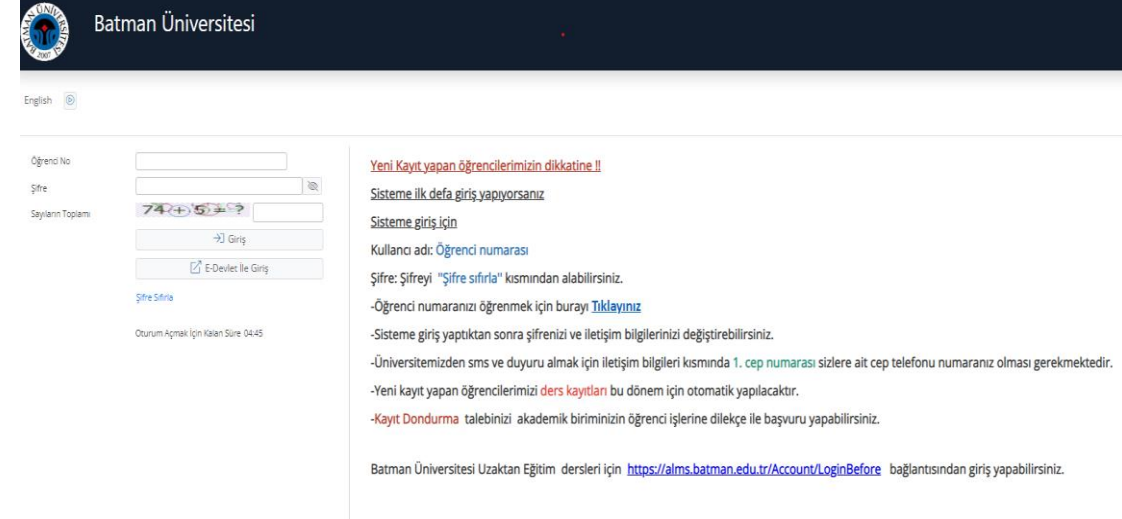
STUDENT INFORMATION PACKAGE

- This is the page where detailed information about all the programmes at our university and the courses taught in these programmes are available. By visiting <https://obs.batman.edu.tr/oibs/bologna> before course registrations, you can access information such as the subjects to be taught in the courses you wish to take, the resources of the courses, measurement and evaluation methods and techniques, so that you can make your course preferences more consciously.



STUDENT INFORMATION SYSTEM (OBS)

- The Student Information System (OBS) is an information management system allowing students to learn about their grades, opened courses, averages and obtain documents such as transcripts electronically. All course registrations, except for the preparatory class, are conducted through the Student Information System.
- You can log in to the system with your Turkish ID number and e-government password. Or you can create your own password by clicking the reset password button. You can access the system at <https://obs.batman.edu.tr/oibs/ogrenci/>.



English

Öğrenci No

Şifre

Sayfa'nın Toplamı

Giriş

E-Devlet ile Giriş

Şifre Sıfırla

Oturum Açmak İçin Kalan Süre: 04:45

Yeni Kayıt yapan öğrencilerimizin dikkatine!!

Sisteme ilk defa giriş yapıyorsanız

Sisteme giriş için

Kullanıcı adı: Öğrenci numarası

Şifre: Şifreyi "Şifre sıfırla" kısmından alabilirsiniz.

- Öğrenci numaranızı öğrenmek için burayı [Tıklayınız](#)
- Sisteme giriş yaptıktan sonra şifrenizi ve iletişim bilgilerinizi değiştirebilirsiniz.
- Üniversitemizden sms ve duyuru almak için iletişim bilgileri kısmında 1. cep numarası sizlere ait cep telefonu numaranız olması gerekmektedir.
- Yeni kayıt yapan öğrencilerimizi **ders kayıtları** bu dönem için otomatik yapacaktır.
- Kayıt Dondurma** talebinizi akademik biriminizin öğrenci işlerine dilekçe ile başvuru yapabilirsiniz.

Batman Üniversitesi Uzaktan Eğitim dersleri için <https://alms.batman.edu.tr/Account/LoginBefore> bağlantısından giriş yapabilirsiniz.



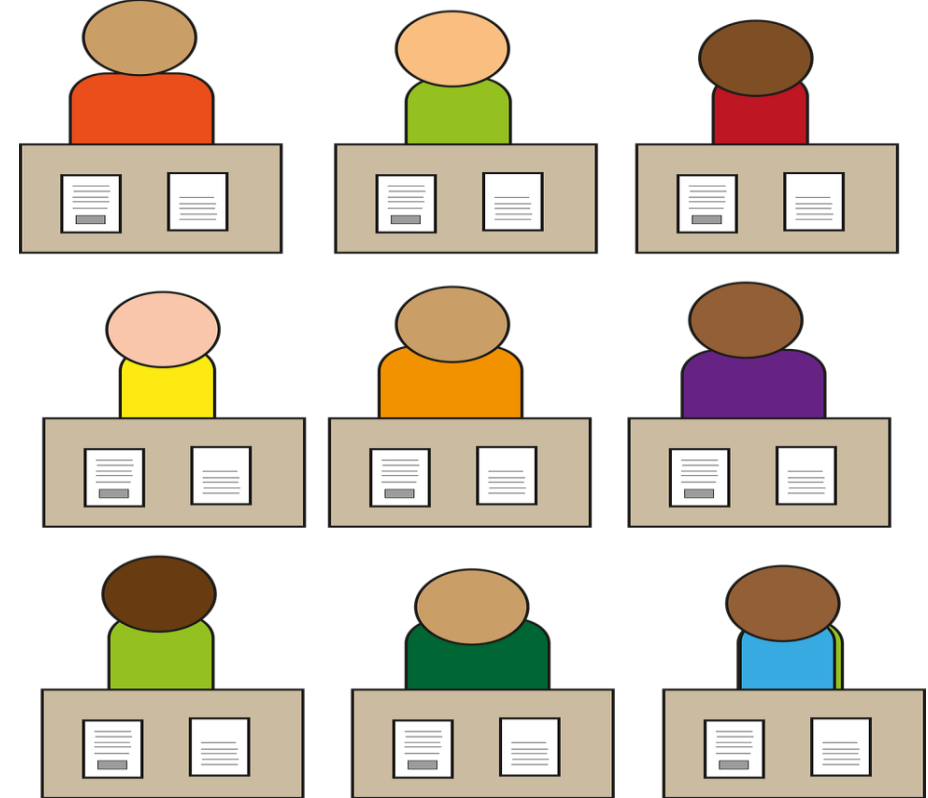
COURSE REGISTRATION AND RENEWAL

- University students are required to register or renew their registration for the compulsory, elective and prerequisite courses they will take in that semester within the period specified in the academic calendar each semester via ÖBS on the internet. Students and their advisors are responsible for course registration and renewal.
- Students with a General Grade Point Average (GPA) between 2.50 and 2.99 can take 5 ECTS, students with a GPA between 3.00 and 3.49 can take 10 ECTS, and students with a GPA of 3.50 and above can take 15 ECTS from the next year. In any case, the total credits taken in a semester cannot exceed 45 ECTS. In order to take courses from the upper class, there must be students in the relevant class, and the course to be selected must be open in the relevant semester.
- If you withdraw from a course after registering for a course, you can change the elective course by contacting your advisor within the 'Deadline for Adding and Dropping Courses' period specified in the Academic Calendar.



EXCUSED COURSE REGISTRATION

- If you have a justified and valid excuse, you can apply to the relevant dean's office / directorate with a petition for excused course registration. If your excuse is accepted by the relevant Administrative Board, you can make your course registration until the 'Deadline for Adding and Dropping Courses' specified in the academic calendar.
- However, students who register with an excuse are counted as absent until the date of their excused course registration.



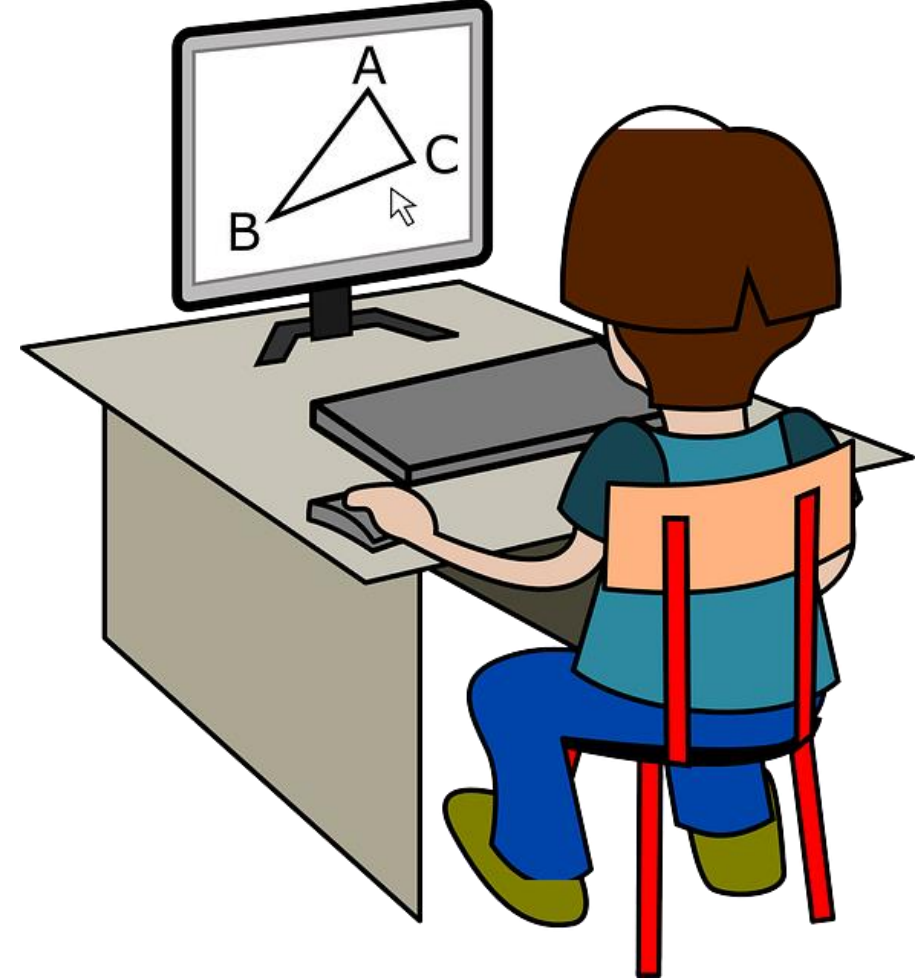
TAKING COURSES FROM UPPER SEMESTER

- Students with a General Grade Point Average (GPA) between 2.50 and 2.99 can take 5 ECTS, students with a GPA between 3.00 and 3.49 can take 10 ECTS, and students with a GPA of 3.50 and above can take 15 ECTS from the next year. In any case, the total credits taken in a semester cannot exceed 45 ECTS. In order to take courses from the upper class, there must be students in the relevant class, and the course to be selected must be open in the relevant semester.



EXAMS

- **Mid-term Exam**
- A course has one midterm exam in each semester. Other evaluation methods can be applied together with the midterm exam or instead of the midterm exam.
- A student who does not attend the midterm exam without a justified and valid excuse is deemed to have received zero points from this exam.
- In order for the student to benefit from the right of excuse for health reasons, he / she must document this situation with a health report and the document must be attached to the excuse petition. This report must be obtained from State Hospitals and Private Hospitals, health institutions to which the person is affiliated, a hospital or health institution recognised by the Social Security Institution.
- **END OF SEMESTER (FINAL) AND MAKE-UP EXAMS**
- In order to be able to take the final and/or make-up exam of a course, the course registration and attendance requirement must be fulfilled.
- There is no make-up exam for the final and make-up exams.
- For Make-up exam; Students holding the right to take the final exam but did not attend the exam with or without an excuse, and students taking the exam but failed must participate.
- The scores obtained from the final exams are taken into account in calculating the success grade of students who do not take the make-up exam.



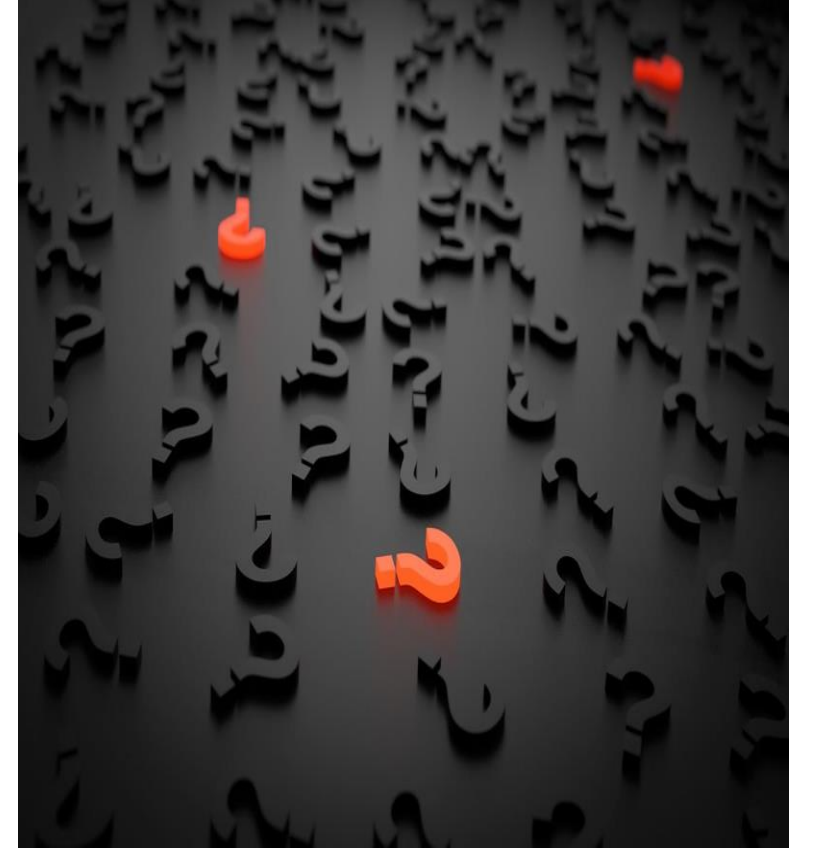
CHEATING IN EXAMS

- Students who cheat in the exams, attempt to cheat, help to cheat, or who are later found to have done one of these are deemed to have received zero points in that exam. In addition, the provisions of the Higher Education Institutions Student Disciplinary Regulation published in the Official Gazette dated 18/8/2012 and numbered 28388 are applied to the student..



APPEAL TO EXAM RESULTS AND GRADE CORRECTION

- The student may submit a written objection to the exam results to be examined in terms of material error within five working days from the deadline specified in the academic calendar for the relevant exam results to be entered on the internet.
- The appeal is made to the relevant Dean's Office / Directorate. The situation is forwarded to the instructor of the course, and if an error is detected in the exam papers and exam tables, this error is corrected. The result of the correction is notified in writing to the Student Affairs Department and the student within ten working days at the latest.
- In case the instructor realises that any material error has been made in the announced exam result, the instructor must make a reasoned application with the grade correction form to the relevant Dean's Office or Directorate within five working days from the deadline specified in the academic calendar for entering the exam results online. The Dean's Office / Directorate decides on the application and, if deemed appropriate, approves the grade correction form and sends it to the Student Affairs Department.
- For any changes in exam results other than the appeals specified in this article, the instructor submits the grade correction form and justification to the relevant Dean's Office or Directorate within 60 days at the latest from the deadline specified in the academic calendar for entering the exam results online. The board of directors decides on the grade change proposal.



COURSE SUCCESS GRADE

- The success grade of a course is calculated by adding 40% of the score obtained from the midterm and/or mid-term evaluations and 60% of the score obtained from the final or make-up exam or final evaluations. The fractional number resulting from the calculation is increased to a whole number.
- To be deemed successful in a course; the score obtained from the final or make-up exam or end-of-term evaluations must be at least 50 and the end-of-term success score must be at least 50.
- For detailed information, please click on the link of [Batman University Associate Degree, Undergraduate Education and Examination Regulations](#) and [Batman University Graduate Education and Examination Regulations](#).





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SUMMER SCHOOL

- In accordance with the Summer School Directive, our students can attend the summer school as a special student in universities that offer a programme higher than the base point of the university's programme in the relevant year.
- Students who wish to attend summer school at other higher education institutions as a special student must fill out the Batman University Special Student (Summer School) Course Request Form and submit it to the relevant Dean's Office / Directorate.
- Students wishing to attend a summer school at more than one higher education institution as a special student must fill out the Batman University Special Student (Summer School) Course Request Form for Taking Courses from Another University separately for each university and submit it to the relevant Dean's Office / Directorate (A maximum of three higher education institutions can be applied to attend summer school as a special student in one academic year.).
- For detailed information, please click on the link <https://kms.kaysis.gov.tr/Home/Goster/190804>.





EXCHANGE PROGRAMMES

- **ERASMUS**

- **Student Learning Mobility:** It is a programme that enables associate, undergraduate, graduate and doctoral students in higher education institutions to study at universities in countries included in the Erasmus programme for a period of time (one semester or two semesters) ranging from 3-12 months.
- **Student Internship Mobility:** It is the process of receiving vocational training and/or gaining work experience in an enterprise or organisation abroad. With Erasmus+ internship mobility, the student obtains practical work experience in the field of vocational education in a European country.
- **Grants:** The financial support given to students benefiting from student mobility is not intended to cover all the costs of the students. The financial support is only intended to help the mobility student with the additional costs that the mobility student will encounter due to the mobility. The financial support provided to the student is a financial support that will not be requested back later..



EXCHANGE PROGRAMMES

- **MEVLANA**

- Mevlana Exchange Programme is a programme that enables the exchange of students and academic staff between higher education institutions in Turkey and higher education institutions abroad. Unlike other exchange programmes, mobility within the exchange programme covers higher education institutions all over the world without any geographical distinction.
- Students who wish to participate in the exchange programme can benefit from the programme for a minimum of one semester and a maximum of two semesters of study, while academic staff can benefit from the programme for a minimum of 1 week and a maximum of 3 months to give lectures in higher education institutions around the world. Similarly, students and lecturers from all regions of the world can come to higher education institutions in Turkey.



EXCHANGE PROGRAMMES

- **FARABİ**

- Farabi Exchange Programme is a student and faculty exchange programme between higher education institutions in Turkey. With this programme, it is aimed for students and faculty members to continue their education and training activities in a higher education institution outside their own institution for one or two semesters. Students studying in the preparatory and first year of associate degree and undergraduate programmes, and students of master's and doctoral programmes cannot benefit from this programme for the preparatory and scientific preparation periods and the first semester they start their main education.

- For the application, the GPA must be at least 2.00/4.00 for associate and undergraduate students and at least 2.50/4.00 for graduate students. Students can apply for autumn or autumn + spring semester. Students can exchange with Farabi Exchange Programme once in each education level. However, a student can be a Farabi Exchange Programme student with scholarship only once and for one semester during his/her education life..



FOOD AND ACCOMMODATION

As of the 2021-2022 academic year, free meals have been offered to the students of our university with the contributions of Batman Municipality. In our student cafeterias with a seating capacity of 4,500 to 5,000, two main meal options and 4 types of meals are offered as self-service. In order to meet the food needs of our students and staff, our economical and high quality meals are prepared in a healthy environment in accordance with the calorie chart in the presence of food engineers and dieticians. With the SOLIPAY application, which has been brought to our University with digital campus facilities, our employees and students can pay their meal fees with their smartphones without the need for their ID cards and can enter the campus through the turnstiles. The girls' dormitory in West Raman Campus of our university has a capacity of 820 students, the girls' dormitory in the city centre has a capacity of 1000 students, while the male student dormitory capacity in the city centre is 1062. In addition to the dormitory facilities provided by the Credit and Dormitories Institution for 2882 students, there are also private dormitories in the city centre. There are also suitable rental houses for students who do not prefer dormitories.



SOCIAL ENVIRONMENT

The distance between Batman city, which offers social and modern city facilities to our students, and West Raman campus is 14 km. Our students, who are members of 32 student communities in different fields within our university, can both expand their circle of friends and find the opportunity to improve themselves. The canteens and cafeterias on our campuses have a range of products that can meet many needs of our students.



HEALTH SERVICES

The Department of Health, Culture and Sports works to protect the physical and mental health of our students and employees and provides free health services in various fields (prescription injections, dressings, blood pressure measurements, etc.). The Psychological Counselling and Guidance Services Unit provides counselling and guidance to our students in solving their emotional and social problems and problems related to education, profession and job selection.





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TRANSPORTATION

Our city of Batman, which can be easily accessed from anywhere in Turkey due to its location; transportation is provided by air, road and railway. Transportation to Ankara, Istanbul and Izmir provinces can be provided by air, and it is generally provided to abroad by this way. Transportation to the district campuses of Batman University, which has a total of 5 campuses as West Raman Campus, Central Campus, Kozluk Campus, Sason Campus and Hasankeyf Campus, can be provided from the district bus station. The journey time between the city centre and West Raman Campus is approximately 30 minutes, which is provided every 9 minutes by public transport and ring.



SPORT FACILITIES

In the 17.000 m² area of West Raman Campus, where we have a new sports complex, there is a volleyball court, basketball court and tennis court. There is an astroturf field and sports facility with an area of 10.770 m² in the Central Campus.





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LIBRARY ACTIVITIES

Established in 2013 on an area of 8,128 m², West Raman Campus Library, Interactive Informatics Unit and Multimedia Library offers 116-seat conference hall and canteen services. There are approximately 80 thousand books in our library, which has a seating area of 450 people. With the establishment of our Supercomputer Centre in our library, scientists are offered the opportunity to work in areas such as numerical computing, machine learning, deep learning and image processing, which require high hardware competence for high performance. In addition to the West Raman Campus Library, approximately 3 thousand books are also available for readers in the Kozluk Vocational School Branch Library in Kozluk district.



STUDENT COMMUNITIES

As we are an educational institution, one of our primary goals is to improve the quality of education of our students. However, with the awareness that education does not only consist of lectures and grades, we ensure that our students take an active role in cultural, sportive and artistic activities. In this context, 32 active student communities contribute to their personal development and self-confidence by supporting them in their activities.



REQUEST AND RECOMMENDATION

- You can send us your opinions, recommendations and requests about our university by filling out the Petition / Complaint Form from the link <https://batman.edu.tr/bize-yaz> on the web page of our University in order to be able to convey your opinions, recommendations and requests to us easily and to resolve them within the possibility.

