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**Erasmus+ Programme**

**Key Action 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional[[1]](#footnote-1) agreement 2021-2027[[2]](#footnote-2)  
between programme countries**

**[Minimum requirements][[3]](#footnote-3)**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[4]](#footnote-4)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| Batman University  Department of ……. | TR BATMAN01 | **Institutional coordinator:** Emrah isik  Batman Üniversitesi Batı Raman Kampüsü Uluslararası İlişkiler Ofisi, 72100 Merkez/Batman  [emrah.isik@batman.edu.tr](mailto:emrah.isik@batman.edu.tr)  Phone:+90 488 217 3974  Fax: +90 488 217 3601  **Departmental coordinator:** | <http://www.batman.edu.tr/> |
|  |  |  |  |

**B. Mobility numbers per academic year**

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | **Subject area code  [ISCED]** | **Subject area name** | **Study cycle [short cycle, 1st , 2nd or 3rd]** | **Total Numbers of students/**  **Total number of Months** | |
| Student Mobility for Studies | Student Mobility for Traineeships |
| TR BATMAN01 |  |  |  | 1st ,2nd | 2 students/  12 months | 1 student/  6 months |
|  | TR BATMAN01 |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | **Subject area code[ISCED]** | **Subject area name** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching   *[total number of days of teaching periods or average duration ]* | Staff Mobility for Training |
| TR BATMAN01 |  |  |  | 2 teachers x 5 days x 8 hours | 2 staffs x 5 days x 8 hours |
|  | TR BATMAN01 |  |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| TR BATMAN01 |  | Turkish | English | B1 (English) | B2 (English) |
|  | TR BATMAN01 |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

**University of Batman:** Students who have been selected to study at University of Batman will find further information under the following link: <http://erasmus.batman.edu.tr/index.php>

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| TR BATMAN01 | 30th June | 1st December |
|  |  |  |

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.

3. . A Transcript of Records will be issued by the receiving institution upon the student's departure or, in any case, no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

**F. Information**

**1. Grading systems of the institutions**

TR BATMAN01:

The transcripts of records obtained reflect the name of the subjects in English, the ECTS grades and local grades.

<http://intoffice.batman.edu.tr/data/720/1/14/file/creditsystem.pdf>

Partner institution´s grading system:

…………………………………

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR BATMAN01 | International Relations Office  [erasmus@batman.edu.tr](mailto:erasmus@batman.edu.tr)  +90 488 217 3974 | https://www.evisa.gov.tr/tr/ |
|  |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR BATMAN01 | International Relations Office  [erasmus@batman.edu.tr](mailto:erasmus@batman.edu.tr)  +90 488 217 3974 |  |
|  |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR BATMAN01 | International Relations Office  [erasmus@batman.edu.tr](mailto:erasmus@batman.edu.tr)  +90 488 217 3974 |  |
|  |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[5]](#footnote-5) and stamp** |
| TR BATMAN01 | Emrah isik  Head of the International Relations Office |  |  |
|  |  |  |  |

1. Inter-institutional agreements can be signed by two or more higher education Institutions [↑](#footnote-ref-1)
2. Higher Education Institutions have to agree on the period of validity of this agreement [↑](#footnote-ref-2)
3. Clauses may be added to this template agreement to better reflect the nature of the institutional partnership. [↑](#footnote-ref-3)
4. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-4)
5. Scanned signatures are accepted [↑](#footnote-ref-5)